

November 20, 1953

To: ALL MEMBERS OF THE EXECUTIVE COMMITTEE

Re: Report for the Period October 26 to November 20, 1953.

A great deal has been accomplished during this past month following our sixth annual reunion. It is my feeling that each of you should be kept informed as to what we are doing, and I will undertake to do this job periodically.

Letters have been batting back and forth, criss-crossing, but we have evolved some new ideas and it would be appreciated if each of you would forward your comments, ideas and suggestions.

1. On November 7th, a Reunion Report and Questionnaire, developed by Jordan Uttal, was sent out to all on our mailing list. Jordan did an excellent job on this report and deserves a hearty "thank you" from all of us.
2. The November 21st Newsletter is in Fen Marsh's hands for printing and mailing. Committee appointments are listed, and any assistance you can give to the various committees will be appreciated. Send your ideas to the chairman of each committee, with a copy of your letter to Percy Young and Irene Noble.
3. There has been a new development in our Memorial Fund. Jordan Uttal received a letter from Mr. Cozens-Hardy, Clerk to the Board of Governors of the Memorial Trust, as has Charles Bookwalter. A copy of the clipping on the subject is attached for your information. You will be kept advised as to future developments and, if possible, a complete report will be in the March 1st Newsletter.
4. Gus Karoly sent a roster of the "Pickhandlers". Percy and I feel that these men should all be contacted by a special committee to be set up, with the idea of having a "Pickhandler" reunion within our 7th annual affair.
5. Col. Robert Miller has promised Marilyn Fritz a roster of the 389th Bomb Group. Could be we will get some response from that group as well as the 445th B.G., the roster which has already been turned over to Howie Moore.
6. A copy of the Minutes of the Sixth Annual Reunion is attached for your guidance.
7. I anticipate sending dues statements out on December 26th. There has been a notice in both the November 7th and November 21st publications.
8. A few recruiting cards are attached. It is my thought that if you catch a prospective member with two bucks on him/her, get the \$2.00 and the name on the dotted line right then. Percy or I will then dash off a "welcome" note to the new member.
9. Each of us will receive Christmas cards and notes from our old buddies. Be sure to send me whatever news you get, along with addresses. Also, please pass along any news that you have, hear about, or read in publications. 'Tis mighty hard to get enough news for one newsletter, and we have a quota of four.

These are the most important developments during the past month. We would sincerely like to have your comments. If you approve of this report and would like similar reports from time to time, let me know. We are in a critical period of development, and it is going to take our combined efforts to develop the organization that we desire.

Irene Noble
1536 Pleasant St.
Indianapolis 3, Ind.

Sincerely yours,
Irene Noble
Secretary

SECOND AIR DIVISION ASSOCIATION

MINUTES OF SIXTH ANNUAL MEETING

The sixth annual meeting of the Second Air Division Association was held in the Emerald Room, Hotel Sherman, Chicago, Illinois, at 10:00 A.M., Saturday, October 24, 1953, Jordan R. Uttal, presiding.

1. The meeting was called to order by the President, Jordan R. Uttal.
2. The Minutes of the 1952 business meeting were read and approved.
3. After discussion of the Second Air Division Memorial Fund, it was resolved:

- a. To reappoint the Memorial Fund Committee members as follows:

Charles Bookwalter, Chairman
John Paver
Frederick V. P. Bryan
William E. Kepner, Lt. Gen. Ret'd.
Milton Arnold, Brig. Gen. Ret'd.
Jordan Uttal
Percy C. Young

- b. Milan Vydareny moved, seconded by Percy Young, that the Second Air Division Association, in convention assembled, to immediately recommend to the Board of Governors that the Trust be continued in its present form, without exercising any of the alternatives set forth in that Trust, until such a time as a more definite expression of opinion could be obtained from the membership of the Second Air Division Association.
- c. It was moved by Marilynn Fritz, seconded by Percy Young, that a poll be conducted of the entire mailing list requesting their opinion as to their preference as to the alternative uses for the annual income from the Trust in the November 15, 1953, Newsletter. Also, at the same time, publicity releases are to be made in all possible Air Force, American Legion and other veterans' publications, setting forth the same information.

4. The following recommendations were made by the outgoing administration:

- a. One of the four vice presidents be appointed as Chairman of the National Military Affairs Committee, and have the responsibility for expressions to proper authority to advocate and support an adequate, effective and efficient Air Force, Army and Navy, as stated in our Bylaws, such expressions to have the approval of the Executive Committee.
- b. It was further recommended that one vice president be appointed Chairman of the Publicity Committee.
- c. It was felt that a regular schedule of deadline dates for the publication of Newsletters be established, and the following dates were recommended: November 15, 1953, March 1, June 1, and September 15, 1954. It was further suggested that the outgoing administration prepare the Newsletter immediately following the Annual Reunion.

- d. It was the ~~recomm~~ending of the outgoing administration that a supply of membership forms be given each active member of the Association in order that new members might be recruited on chance meeting with former associates who are not on our mailing list.
- e. It was the recommendation of the outgoing administration that the entire business meeting be conducted by the outgoing administration, with the election and installation of new officers to be the last item of business on the agenda. Announcement of committee appointments to be made to follow either after the meeting or at the evening banquet.
- f. A recommendation was expressed that the Secretary-Treasurer bill members for dues rather than to try to collect dues informally.

The above recommendations were voted on by the members attending the business meeting, and all were approved and accepted.

5. A motion was made by Percy Young, seconded by John Cunningham, that the 1954 Reunion be held the third weekend in August, the dates being August 20-21-22, 1954.
6. A motion was made by Percy Young, seconded by John Cunningham, that the 1954 Reunion be held in Washington, D. C.
7. The report of the Treasurer, M. M. Roberts, was given and the balance of \$651.49 was approved with the understanding that the records are subject to audit and that further bills are outstanding from the 1953 reunion.
8. The outgoing administration acknowledged with sincere thanks the very fine work which was done by Chester Schmidt, Thomas Messenger and Richard Thigpen on the current membership drive.
9. It was moved and seconded that Section III of the Bylaws be amended to read: "Dues shall be \$2.00 per annum, 3 year memberships available for \$5.00, 7 year memberships for \$10.00 and life memberships for \$25.00. All such term memberships to be available through December 31, 1954."
10. John Karoly made a motion, seconded by John Cunningham, that the roster of the 445th Bomb Group be given to a commercial fund raising company who will contact all names on a cost basis. Should the return not be sufficient to cover the costs, the Second Air Division Association will stand the costs.
11. The recommendations of the Nominating Committee were given by Raymond Strong, Chairman. The following 1953-54 officers were unanimously elected:

Honorary President	-	William E. Kepner
President	-	Percy C. Young
Vice Presidents	-	Marilynn Fritz, Howard Moore,
	-	Chester Schmidt, Harry Cody
Secretary-Treasurer	-	Irene Noble

There being no further business to come before the membership, the meeting was adjourned.

----- Past President

----- President

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----- Secretary